

F. No. 2/09/2009/Misc./HRD  
Government of India  
Ministry of Food Processing Industries  
Panchsheel Bhawan, August Kranti Marg  
New Delhi-110049

Dated : 14.05.2010

## OFFICE MEMORANDUM

**Sub : Creation of infrastructure facilities for running degree/diploma courses in food processing technology under the scheme of Human Resource Development.**

The undersigned is directed to convey the approval of the competent authority for the amendment of the "Guidelines for Creation of infrastructure facilities for running degree/diploma courses in food processing technology under the scheme of Human Resource Development during 11<sup>th</sup> plan period", of the Ministry of Food Processing Industries.

The amendments have been carried out in para (ii), (iii), (v), (vi), (vii) & (viii) of the guidelines.

The amended guidelines of the scheme are enclosed.

This issues with the concurrence of IFW vide their diary No. 10/IFW/2010 dated 12.05.2010.

  
(Capt. Sanjay Gahlot)  
Director

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Capt. Sanjay Gahlot  
Director  
Government of India  
Ministry of Food Processing Industries  
Panchsheel Bhawan, August Kranti Marg,  
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- To,
1. Shri Chaman Kumar, AS&FA, Ministry of Food Processing Industries, Panchsheel Bhawan, New Delhi.
  2. Ms Jyotsana Verma Ray, Director (PF-II), department of Expenditure, Ministry of Finance, North Block, New Delhi.
  3. Director (Finance), Ministry of Food Processing Industries, Panchsheel Bhawan, New Delhi- 49.
  4. All Divisions of Ministry of Food Processing Industries, Panchsheel Bhawan, New Delhi-49

**1. Assistance for creation of Infrastructure facilities for running Degree / Diploma Course in food processing technology:**

**(i) Eligibility-**

All recognized Universities / Institutions /Colleges, whether in Govt. Sector or private sector, will be eligible for grant-in-aid.

**(ii) Purpose-**

Duly recognized B. Tech / M. Tech Degree in Food Technology or Food Science / 3years B.Sc. / 2 years M Sc. Food Technology or Food Processing or Food Science / 1 year post graduate diploma or 1 year Diploma course in Food Technology / Food Processing/ Food Science will be eligible for financial assistance for starting the course as well as for upgradation.

**(iii) Quantum of Assistance-**

Quantum of assistance will be maximum Rs. 75 lakh for creation of infrastructure; like technical / academic books/journals including online publications, laboratory equipments, pilot plant etc. To make Universities / Institutions more accountable, share of these institutes is the creation of infrastructure, will be in form of Land, Building and Manpower & all other recurring costs. Amount of assistance for technical / academic books and subscriptions for journals including e-journals / magazines on related subjects will not exceed 10% of equipment cost.

Applicants will submit affidavit on non-judicial stamp paper of minimum value of Rs. 10/-, duly notarized, indicating that they have not applied to any other Central Govt. / State Govt. Ministry/ Department for funding of components of the project.

**(iv) Pattern of Assistance-**

Maximum eligible amount of Rs. 75 Lakh will be released in two equal installments.

**(v) How to Apply-**

The applicant has to apply in proper format (**Annexure-I**) with complete details of project indicating cost of land, building, equipments and recurring expenditure, copy of quotation for equipments and duly forwarded by Vice Chancellor/Registrar of University or Director of Institutions in case of Govt. Institutions and SNA in case of Private College/ Private University / other Private Institutions.

Applications should clearly state equipments required and what equipments are already with them and the remaining equipment will be funded under the project. They should also give a clear commitment that any non-recurring cost over & above the MOFPI funding & total recurring cost of manpower, consumables etc will be borne by them. Ministry will finance only those equipments, which are directly related for testing of food items or processing of food products, which are useful for proposed course. Items like computer / laptop etc. will not be considered for funding.

**(vi) Processing of the Applications-**

Proposal will be examined in the Ministry and placed before Project Scrutiny Committee (a technical committee) for approval from technical angle. Applicant institutions may be required to make a presentation before committee with all technical details of the proposal. After approval by PSC the proposal would be placed before Project Approval Committee (PAC) for consideration for approval. Any amendment in list of equipments/books & journals after approval of project requires approval by Project Scrutiny Committee and Project Approval Committee.

**(vii) Release of Funds -**

First instalment will be released after approval by PAC and fulfillment of conditions of sanction and receipt of notarised Surety Bond in case of private organizations. Before release of fund College / Institute will have to furnish proof that course has been recognized by AICTE / University/ Deemed University as applicable. In case the course is not recognized by AICTE, University / Institute has to give an undertaking, on non judicial stamp paper of minimum value of Rs. 10/-, duly notarised, indicating that standards and norms laid down by AICTE for purpose of ensuring co-ordinated and integrated development of technical education and standards will be maintained. Private Institute are also required to give an undertaking on non judicial stamp paper of minimum value of Rs. 10/-, duly notarised, confirming that the institute will run the course for a minimum period of 10 years.

Second instalment will be released only after receipt of certificate duly attested by Vice Chancellor/ Registrar / Director/ Head of Institute that equipments have been purchased and installed and on receipt of UC for first installment. Ministry has may also undertake inspection of the institution after release of first installment or at any time after sanction of project.

In the case of Govt. Institutes, grant will be released directly in favour of Registrar/Vice Chancellor/ Director/ Head of the Institute. In case of private college/ university/ institute, grant will be released through their bank.

**(viii) Conditions of funding and monitoring of the projects-**

The Institute is required to give an yearly progress report on utilization of equipments, course, students etc.

Funded Institutions will be required to work as business incubation centres for food industry / take up training programme on behalf of the Ministry. The project will be subjected to periodical evaluations. The institute, if required by Ministry, may undertake field evaluation studies related to food processing sector.