

Explanation of various terms used in the Format

1. Latest Balance sheet and P & L Account for last three years wherever applicable, to be furnished along with comment of the Auditors. All papers are to be duly certified by Chartered Accountant. In case a firm is showing a net loss over last 3 years or capacity utilization is below BEP in expansion/modernization cases. SNA should specify the grounds/reasons as to how the project is considered economically viable.
2. Technical comments shall be brief and precise and could include scrutiny of plant and machinery and technical civil works.
3. If it is an expansion project, the % of capacity utilization of the earlier phase/existing unit and additional capacity proposed be given along with product(s). if new project, the products and quantity by given.
4. Details (Sanction No., date & amount) of past loans/grants taken by the applicant or its sister concern from MFPI and performance/utilization of such loan/grant be given in "Comments".
5. Where the gap between dates of submission of application to SNA and commercial production is less than a month, SNA should specifically certify that the implementation schedule is correct.
6. This pertains to bulk of plant and machinery installed.
7. Eligible Plant and Machinery shall exclude office equipments, computers, freezers, air conditioners, furniture and fixtures. Company shall give quotation/invoice of all machineries over Rs. 1.00 Lakh. Eligible Technical Civil works shall exclude boundary wall, office building, guest house, canteen, road. Estimate of costs of Technical Civil works shall be certified by Chartered Engineer/Architect.
8. In case unsecured loans are taken, CA's certificate with source of loans be furnished. In case of completed project (i.e. in case commercial production is started after submission to SNA & before forwarding of SNA to MFPI), CA certificate of actual expenditure with break-up & source of finance be furnished.
9. Existing and post expansion/modernization heads to be filled, if it is an expansion/modernization proposal. If it is a new proposal, no separate heading shall be required.
10. In the case of NE States & Sikkim, the proposal may be simultaneously sent to SNA, this Ministry & SFAC.